



GOVERNMENT OF ASSAM
PUBLIC WORKS BUILDING & NH (ESTABLISHMENT) DEPARTMENT
DISPUR::GUWAHATI-6

NO.B&NH/ET/21/2018/Pt./10

Dated Dispur, the, 24th January, 2022

To : Sri Sanjib Kr. Brahma
 Superintending Engineer, PWD,
 Guwahati Mechanical NH Circle, Fancy Bazar, Guwahati-01.

Sub : Notice of Retirement.

Sir,

With reference to above, I am directed to inform you that as per records available in this Department, you are due for retirement w.e.f. 31.01.2022 on attaining the date of superannuation.

I am, therefore, to request you kindly to submit your Pension Papers in the prescribed Form in duplicate after duly filling in the same so as to enable this Department to process for facilitating you to get your Pensionary Benefits on time.

While submitting the Pension Papers, you are requested kindly to indicate whether you have availed of House Building Advance/Motor Car Advance/Motor Cycle or Scooter Advance/Computer Advance etc. and if so, whether there are any outstanding liabilities pending against you (Principal amount along with interest). You are also requested to furnish the Clearance Certificate issued by the Accountant General, if no outstanding amount is pending. A "No Demand Certificate" from the Estate officer/Executive Engineer, Public Works Department may also kindly be furnished in case you are occupying Govt. accommodation.

You are also requested to furnish a copy of G.P.F. statement issued by the Accountant General (A&E), Assam with your pension papers. It should be mentioned that in terms of the provisions of Rule 4B subscription of the GPF (Assam Service) (Amendment) Rules 1994, the recovery of GPF subscription should be stopped before 3 months of the date of retirement of a subscriber.

Yours faithfully,

[Signature]
 28/1/2022
 Under Secretary to the Govt. of Assam,
 Public Works (Bldg & NH) Department.

[Signature]
 Establishment Branch

Dated Dispur, the, 24th January, 2022

Memo NO.B&NH/ET/21/2018/Pt./10-A

Copy to:

1. The Accountant General (A&E), Assam, Maidamgaon, Beltola, Guwahati-781029 for kind information.
2. The Chief Engineer, PWD(Building)/PWD (NH Works), Assam, Chandmari, Guwahati-3 for information and necessary action.

By order etc.

[Signature]
 28/1/2022
 Under Secretary to the Govt. of Assam,
 Public Works (Bldg & NH) Department.

[Signature]
 Establishment Branch

O/c